



Waterloo Central Railway

50 Isabella Street, Post Office Box 546
St. Jacobs, Ontario N0B 2N0

Ontario Shortline License No. 0013, Shortlines Railway Act

Volunteer Confidentiality Form

I, _____ (full name), as a volunteer with the Waterloo Central Railway (WCR) and the Southern Ontario Locomotive Restoration Society (SOLRS), acknowledge that I am aware of some of the information that I will handle or will have access to in the course of my work as a volunteer with Waterloo Central Railway is confidential.

I further acknowledge that some or all of the information that relates to the WCR, SOLRS or members of the public is confidential under the law, and is required to be kept confidential to protect the privacy of individuals to which the information relates.

I will not disclose, communicate or allow to be disclosed, directly or indirectly to any person who does not require such information in the course of their duties with WCR or SOLRS, any private or confidential information whatsoever, obtained by me in or about the performance of my duties or by virtue of the position or employment as an employee, or placement of volunteer within WCR or SOLRS.

I will not allow any person or persons not entitled by law to such information, to inspect or have access to any written statement, departmental record, roll, correspondence, plan, computerized record, document or any other paper of a private or confidential nature, and I will conscientiously endeavour to prevent any person or persons not entitled from inspecting or having access to any such confidential information.

By signing this form, I acknowledge having read, understood and agreed to the conditions, as specified by WCR or SOLRS.

Volunteer Signature: _____

Date: _____